

We're Hiring

Looking for more than just a job?

- Are you looking for an employer that respects work-life balance?
- Do you want 100% employer paid health, dental, vision, and prescription insurance coverage?
- Would you like to earn multiple weeks of paid time off each year?
- Do you love being a practitioner, but desire moving into a leadership position?

Become our next Revitalization Manager!

As our Revitalization Manager, you will...

Coordinate the agency's community planning processes and implementation strategies.

Connect with and involve public officials, businesses, community groups, residents and others with the nature and focus of the planning efforts.

Develop and implement outcome/change-focused initiatives based on the neighborhood plan and needs within the community.

Oversee and lead physical improvement projects, which includes preparing proposals and bidding documents, coordinating the contracting process, and monitoring for execution of activities.

Develop economic strategies with others to attract new users into existing structures within the neighborhoods.

Oversee and provide high quality support to your team.

Prepare and process grant applications, funding packages, work plans, budgets, and reports.

And here is what you'll need: Bachelors' Degree or equivalent knowledge with 3 years demonstrated community planning, Main/Elm Street, or related experience required. Along with a valid driver's license and current insurance, you'll need daily access to reliable transportation. Supervisory experience is a plus. Bilingual skills are also a plus. You'll need proficient reading, writing, grammar, and mathematics skills, be an effective communicator, an adept and tactical scheduler, and an agile multi-tasker who can prioritize competing work and deadlines. As a member of our management team, you'll need to be goal oriented, forward thinking, and have a passion for lifting up low-income residents and communities.

State Police, Child Abuse, FBI, and a Motor Vehicle Record clearances will be required if offered employment. We'll even pay for them!

Working a full-time 35-hour week with occasional evenings or weekends required, this position pays \$27 per hour.

In addition to paid medical benefits and time off, we also provide an employer paid retirement package.

Ready to start making a difference? Submit your resume and cover letter to:

Tri County Community Action c/o Human Resources
1514 Derry Street, Harrisburg, Pennsylvania 17104
or via e-mail: Careers@cactricounty.org