



VIRTUAL PROGRAMS

June, July & August 2020

Email: bcc@fredricksenlibrary.org
Website: bcc.fredricksenlibrary.org

Cleve J. Fredricksen Library | 100 N. 19th Street | Camp Hill, PA 17011

Virtual Career Exploration Workshop — Register now for a Zoom session!

Employment guidance is available through our vast array of career resources! Identify your skills and interests to move forward to find the right career, upgrade through education and training, or change careers—we can help, no matter your current employment situation. [REGISTER ONLINE!](#)

- Tuesdays from 10:30 am - 11:30 am
- Tuesdays from 4:30 pm - 5:30 pm



Virtual Resume Writing Workshop — Register now for a Zoom session!

Learn the best style and techniques for portraying your skill set and experience to potential employers—what to do, what to use, an explanation of Applicant Tracking Systems (ATS) and how to structure your best resume. Please have a digital copy of your resume available for this session. [REGISTER ONLINE!](#)

- Thursdays from 10:30 am - 11:30 am
- Thursdays from 4:30 pm - 5:30 pm

Virtual Get That Job! Workshop — Register now for a Zoom session!

Portray your best self to potential employers through your resume, cover letter, interviews, social media, proper dress and communication. Have access to your digital resume and cover letter! [REGISTER ONLINE!](#)

- Fridays from 10:30 am - 11:30 am
- Fridays from 4:30 pm - 5:30 pm



Online Resume Consultations and Career/Employment Guidance Sessions via Zoom!

BCC staff will be available for one-on-one online assistance with those who need guidance compiling their resume, completing online job applications and general help with employment and career resources. Please have your digital document (s) ready for sharing on Zoom! We will be offering 30-minute virtual appointments via Zoom during the days and times below. [REGISTER ONLINE!](#)

- Mondays from 10:30 am through 1:30 pm and 4:30 pm through 7:30 pm
- Tuesdays, Thursdays and Fridays from 12:00 pm through 1:30 pm
- Tuesdays, Thursdays and Fridays from 6:00 pm through 7:30 pm

Mock Interview Sessions — Register now for a Zoom session by appointment only!

An HR professional will be available for individual 30-minute virtual appointments to share tips and walk through a mock interview with individuals who would like to improve their interviewing skills. Pre-registration is necessary, and interview candidate must provide the industry/profession for which preparation is requested. [REGISTER ONLINE!](#)

- 2nd Wednesdays from 2:00 pm - 4:00 pm



GET MORE INFO & REGISTER ON THE BCC PAGE @ bcc.fredricksenlibrary.org



Stress Management during these Changing Times—Join us to refresh your perspective and add a few new tools to your career & life toolbox! Reducing stress is a major component to personal and professional success and happiness. Learn how basic breathing techniques, becoming mindful, reducing technology, and getting a good night sleep brings balance to each new day. Find out about positive stress, and how it can keep us moving forward! [REGISTER ONLINE!](#)

• **Wednesday, June 17 from 1:00 pm – 2:00 pm**

Keep it to yourself: Controlling your Social Media—Social Media has become the new meeting place with news articles, opinions, and, best of all, updates and photos from family and friends. In this workshop, we'll discuss privacy settings, appropriate postings, and determine "what's what" on various platforms. We will place a focus on Facebook, the "granddaddy" of these outlets, with ways to find the right privacy settings for you, and keep your name, updates and information shared with only the people you choose.

• **Wednesday, July 15 from 1:00 pm – 2:00 pm** [REGISTER ONLINE!](#)

Promoting Yourself: Creating a LinkedIn Profile—LinkedIn is the professional platform that hiring managers scope out most often. Join us for this workshop to learn how to set up a new profile, or reboot your existing profile, to experience the best professional results. Be prepared for the workshop by having access to a digital profile photo that effectively communicates your business image. [REGISTER ONLINE!](#)

• **Wednesday, August 19 from 1:00 pm – 2:00 pm**



Financial workshops facilitated by the PA Dept. of Banking and Securities — Please check the BCC page on the library site for updates!



STaRT—Start Today and Retire Tomorrow—Do you think that you don't make enough money to save for retirement right now? If you are saving and investing, do you think you are saving and investing enough? Think again...join us for an informative workshop on saving for retirement at YOUR stage of life, no matter where you fall on the retirement timeline. [REGISTER ONLINE!](#)

• **Monday, June 22 from 11:00 am – 12:00 pm and 6:00 pm – 7:00 pm**

Banking Basics—Take the mystery out of banking! What happens when I open a bank account, and why is it beneficial to me? Discover the differences between types of accounts, credit unions vs. banks, debit vs. credit cards and how good account management can benefit your future. [REGISTER ONLINE!](#)

• **Monday, July 20 from 11:00 am – 12:00 pm and 6:00 pm – 7:00 pm**

Budgeting Basics—New to budgeting, or trying to get back on track? Discover the difference between "needs" and "wants", with information on how to handle each purchase type and create smart personal goals. Get tips for creating a spending plan that works for your income, putting you on the path to achieve your financial goals. [REGISTER ONLINE!](#)

• **Monday, August 17 from 11:00 am – 12:00 pm and 6:00 pm – 7:00 pm**

Home-Based Business Roundtable with SCORE —Online Session

Register now, links are on our website!

Calling all home-based entrepreneurs! Selling on eBay, Etsy or Minted? Airbnb, pet care or other traditional home-based business? Network with the like-minded and get information and inspiration.

[REGISTER ONLINE!](#)

• **2nd Tuesdays of each month from 12:00 pm – 1:30 pm**

• **4th Tuesdays of each month from 6:00 pm – 7:30 pm**

Microsoft Office/Google Suite Workshops—RETURNING SOON! Please check website for next available dates

Document Basics—Microsoft Word and Google Docs

Spreadsheet Basics—Microsoft Excel and Google Sheets

Presentation Basics—Microsoft PowerPoint or Google Slides

Cloud Storage Basics—Google Drive, Google Photos, OneDrive, Dropbox and many other platforms.



WATCH FOR NEW DATES!

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